

Arboretum Committee Minutes for July 2, 2018 Meeting

Present were Chris Keller, Jane McClintock, Pat Keating, Kathy Benjamin, Jenny Krivanek Michael Spekter (Chair) and Town Arborist Phil Normandy

The meeting was called to order at 7:00 p.m. in the Town Office

The purpose of the special meeting was to finalize discussion on the bids received pursuant to the publication of the RFP for a Town Tree Plan in the Maryland Web Site

The committee evaluated the responses to the series of questions that were sent and received to both finalists as noted in the July 2 Minutes.

The committee carefully reviewed the responses to the follow up questions to the two remaining bidders

Although the committee noted its appreciation for the responses from both final bidders, however after extensive discussion, the committee voted to recommend one company based upon its responses, which clarified costs, experience in this particular type of project, and clarity of responses.

The committee will draft a memorandum to the Council with our recommendation and will provide it to the council in advance of the August 13, 2018 council meeting. Although Michael Spekter will be out of town for that meeting, Jane McClintock or Chris Keller agreed to forward the memo and make any necessary oral presentation at the meeting.

The Committee agreed to meet on August 21, 2018 for its normal August meeting to hopefully begin the process of working with the selected company in executing the Town Tree Plan.

The meeting was adjourned at 8:30 p.m.