

**Town of Garrett Park  
Corrected Resolution  
for Adoption September 17, 2018**

**Whereas**, the Town Council established the Garrett Park Arboretum in 1977;

**Whereas**, the Garrett Park Arboretum consists of all trees, shrubs, woody plants, and other herbaceous materials planted or maintained by the Town on all public land owned by the Town [Code of Ordinances Section 717(b)(2)];

**Whereas**, the Council established the Arboretum Committee to advise the Council with respect to all issues involving or affecting the Arboretum and its resources [Ordinances Section 717(d)(2)];

**Whereas**, the Arboretum Committee and the Town Manager developed, and caused to be published on May 1, 2018, a request for proposals for the development of a Comprehensive Arboretum Plan [available on the Town website at <http://www.garrettparkmd.gov/home/showdocument?id=2171>];

**Whereas**, the Arboretum Committee considered and compared the proposals received and recommends that the Council award a contract for the development of the Plan to Natural Resources Design, Inc. in the amount of \$48,357;

**Whereas**, the Arboretum Committee further recommends that the Council set aside an additional \$1643 for unanticipated contingencies, for a total of \$50,000;

**Whereas**, the Council approved the FY 2018 capital program budget with \$35,000 specifically appropriated plan under account 32.0 – Capital Planning, subaccount 32.4 – Development of Tree Plan, the full amount of which remains available in FY 2019;

**Whereas**, Capital Budget Contingency Account 33.0, contains \$40,000 as of July 31, 2018.

**Now, therefore, be it resolved**, that the Council extends its gratitude to the members of the Arboretum Committee, Kathy Benjamin, Carol Davies, Pat Keating, Chris Keller, Jenny Krivanek, Michael Spekter (Chair), and Phil Normandy (Arboretum Consultant) for their hard work, diligence, and thoughtfulness in developing a request for proposal and giving careful consideration to the bidder best able to meet the needs of the Town of Garrett Park for a Comprehensive Arboretum Plan,

**Be it further resolved**, that the Council directs the Town Manager to enter into a contract with Natural Resources Design, Inc. for the completion of the Plan; and

**Be it further resolved**, that the Council directs the Town Manager to expend the \$35,000 available in subaccount 32.4 – “Development of Tree Plan” and that a total of \$15,000 available in account 33.0 – “Contingency” of the capital budget be transferred to subaccount 32.4 in satisfaction of the contracted price, a total of \$50,000.